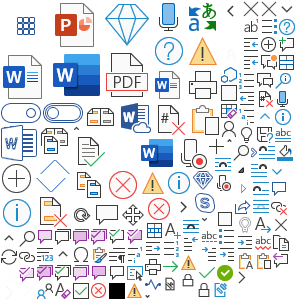
**Agreement for the ICT Work Integrated Learning Project**

*Candidates who are enrolled in an ICT Work Integrated Learning (WIL) course and who wish to  undertake a project with an organisation outside the University (regardless of whether the Company is an Australian or overseas organisation) should complete this form.*

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| **Student, Program and Project Details** | |
| **Family name:** | **Devnani** |
| **First name:** | **Akshay Kumar** |
| **Other names:** |  |
| **Student ID:** | **5268458** |
| **Email address:** | **akshaykumar.devnani@griffithuni.edu.au** |
| **Program code:** | **1538** |
| **Program title:** | **Bachelor of Information Technology** |
| **Major:** | **Information Systems** |
| **Project title:** |  |
| The completed and signed Project Proposal and Requirements Document are attached | |

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| **Client Organisation Details** | |
| **Organisation**  **name:** |  |
| **ABN/Business  number:** |  |
| **Organisation**  **mailing address:** |  |
| **Client Organisation Contact Person Details** | |
| **Name:** | Nancy Spencer |
| **Title/position:** | Miss |
| **Telephone nr:** | 0412 753 766 |
| **Email address:** | n.spencer@griffith.edu.au |

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| **Intellectual Property Arrangements** | |
| The student owns copyright in their Assessment Item but grants a licence to the Client Organisation  to use it for the Client Organisation’s business purposes. However, there are three options  regarding ownership of all “Other IP” created by the student as a result of their participation in the  ICT Work Integrated Learning Project. Please discuss this with the Client Organisation and ensure  the correct box is ticked. | |
| Option A: | Other IP is assigned to (and owned) by the Client Organisation. Student and  the University are both granted a licence for research and teaching  purposes (but not for commercialisation). Student is granted a licence to  use it for a project portfolio. Publications may require Client Organisation  approval. |
| Option B: | Other IP is assigned to (and owned) by the Client Organisation. Student  does not receive a licence to use it. |
| Option C: | Student retains ownership of Other IP but grants a licence to (a) the Client  Organisation to use that Other IP for its business purposes, and (b) the  University to use that Other IP for research and teaching purposes. |



**ICT Work Integrated Learning Project Guidelines**

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| **WIL Project**  • The primary aim of the WIL Project is to  provide degree-related work experience  where the learning and performance of  the student is directed by the University.  • The nature and purpose of the WIL project  is to:  o Enable the student to apply  theoretical and other knowledge  gained from their program of  study in a project setting;  o Allow the student to gain practical  experience relevant to their  studies;  o Provide an opportunity for the  student to explore career options  or make more informed decisions  on their career development; and  o Increase the student’s  employability skills.  • Subject to satisfactory completion of the  WIL Project and any other requirements of  the WIL course (including the University’s  assessment of the student’s learning), the  student will be eligible for credit for the  WIL course towards their degree program.  • The course profile for each WIL course sets  out the number of hours which the student  is expected to commit to the project.  • The parties do not intend to create an  employment relationship during the  course of the project by execution of this  agreement. | **Obligations of Client Organisation**  The Client Organisation will:  • Provide the student with the information  and/or content and/or software licenses  required for the successful completion of  the project;  • Provide timely feedback on the project to  the student;  • Attend the Client Handover Presentation  as specified in the WIL Client Information  Pack;  • Sign-off the required assessment items of  the student |

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| **Student’s Obligations**  • For any on-site meetings, the student must  comply with the Client Organisation’s  requirements including, but not limited to,  immunisation, health check, working with  children check and criminal record check  requirements, prior to the meeting date.  The student acknowledges that the Client  Organisation may prevent the meeting from proceeding if the student cannot or  does not comply with the request for the  production of evidence of compliance.  • While working on the WIL project, the  student must:  o Comply with the guidelines for  the WIL course in which they  are enrolled and for which  they are undertaking the  project;  o Maintain a professional  approach to the project and  carry out the tasks as agreed in  the Project Proposal and  Requirements Document;  o Exhibit general good  behaviour at all times while  working on the project and  adhere at all times to any  applicable codes of conduct  and the University’s Student  Charter;  o Comply with Australian  federal, state and local laws;  o Familiarise themselves with  the Fair Work Guidelines for  unpaid work  o Be aware of intellectual  property rights and seek  independent advice before  assigning any intellectual  property to the Client  Organisation. | **Issues Arising during the WIL Project**  • Should any impediment, problems or  concerns arise at any stage during the  project, the party with the concern must  notify the other parties without delay and  attempt in good faith to mutually resolve  any problems.  • The Client Organisation may restrict the  student’s access to the Organisation’s site  or ask the student to leave the site if the  Client Organisation receives information  about the conduct or health of the  student, from which it forms the view that  there are reasonable grounds that:  o Any person including the  student, the Client  Organisation’s staff, or a  member of the public may be  at risk; or  o The actions of the student are  of such seriousness as to  present a risk to the  reputation of the Client  Organisation.  • The Client Organisation must immediately  notify the University (through the Course  Convenor) if a decision is made to restrict  the student’s access to, or exclude the  student from the site. This action does not  represent termination of the project.  • Given the WIL course is a for-credit degree  requirement for which the student must  pay tuition fees, the Client Organisation  should provide fair warning to both the  student and the Course Convenor of  circumstances which could lead to the  termination of the WIL project. The project  may only be termination by the Client  Organisation in consultation with the  Course Convenor and with the approval of  the Head of School. |

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| **Intellectual Property (WIL)**  • The Client Organisation acknowledges that  the student is required to submit artefacts,  activities and tasks related to their  participation in the project (**“Assessment  Items”**) to the University to demonstrate  their achievement of the learning  outcomes within the WIL course and meet  the requirements of their University  program.  • Copyright in the student’s Assessment  Items will be owned by the student. This  does not affect the ownership of any Client  Organisation IP which is referred to or  incorporated in those Assessment Items.  The Client Organisation may retain a copy  of the student’s Assessment Items and use  them for the purposes for which they were  created and for other business purposes,  as specified in the IP option above (Option  A, Option B or Option C).  • The Client Organisation may request that  the Student’s Assessment Items be  examined under conditions of  confidentiality. However, no other  restriction may be placed on the Student’s  ability to lodge their Assessment Items for  examination in accordance with the  University’s policies. | **Confidential Information**  • The student will not, except as expressly  authorised in writing by the Client  Organisation or as required by law,  disclose to any third party (including the  University) any confidential information of  the Client Organisation or of a third-party  to which the student is exposed in the  course of the project.  • The Client Organisation acknowledges that  it is solely responsible for ensuring that the  student is fully aware of its rules and  requirements relating to confidential  information.  • The student cannot be asked to sign a non disclosure agreement which prevents  them from releasing all relevant  information necessary for the University to  assess their WIL project and other  Assessment Items. |
| **Limitation on Liability**  • In no event will the University be liable for  any consequential losses (such as loss of  profits, business revenue, goodwill,  reputation, or loss of actual or anticipated  savings or opportunities) suffered or  incurred by the Client Organisation, its  staff, or any other person in connection  with the project. |  |

**Signed by the Student:** Akshay

I, <Insert name of student> am a student of Griffith University, and have read and will abide by this  Agreement.

**Signature of Student**

**Date**



**Signed by the Client Organisation:**

Agreed to and signed on behalf of:

**Legal Entity Name of the Client Organisation**

**ABN/Business Number**

**Signature of Authorised Person Date**

***PRIVACY STATEMENT****: The personal information collected by this form is handled in accordance with the  University’s Privacy Plan which is available at: https://www.griffith.edu.au/about-griffith/corporate governance/plans-publications/griffith-university-privacy-plan.*